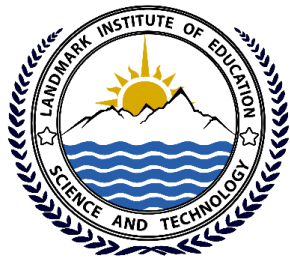
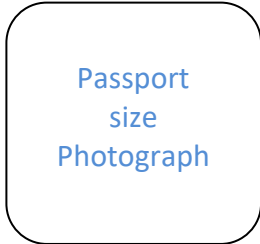


LANDMARK INSTITUTE OF EDUCATION SCIENCE AND TECHNOLOGY (LIEST)



P.O Box 412 Geita, Tanzania.

Telephone: +255746 469 191, +255754 608 164.
Email: info@landmark.ac.tz Website: www.landmark.ac.tz



NACTVE REGISTRATION: TET: REG/BTP/083
VET: REG/NACTVET/0327P

APPLICATION FORM FOR CERTIFICATE / DIPLOMA PROGRAMMES

PART I: (For official use only)			
APPLICANT MEETS ENTRY REQUIREMENT FOR		CERTIFICATE <input type="checkbox"/>	DIPLOMA <input type="checkbox"/>
PAYMENT: RECEIPT No:	<input style="width: 150px;" type="text"/>	APPLICATION No:	<input style="width: 150px;" type="text"/>
PART II: APPLICATION FOR ADMISSION TO CERTIFICATE/DIPLOMA IN THE YEAR 20.....			
1. FIRST NAME (UPPER CASE): <input style="width: 500px;" type="text"/>			
2. MIDDLE NAME (UPPER CASE): <input style="width: 500px;" type="text"/>			
3. SURNAME (UPPERCASE) <input style="width: 500px;" type="text"/>			
NOTE: The name in which you will be registered shall be that which appears on your National Form VI School Certificate or equivalent document'			
Put [✓] in the respective bracket			
During registration, all students shall be required to produce their original academic certificate OR transcripts for verification purposes.			
4. Date of Birth: Day <input style="width: 20px;" type="text"/> Month <input style="width: 20px;" type="text"/> Year <input style="width: 20px;" type="text"/>		5. Place of Birth: (Town or District and Country) <input style="width: 150px;" type="text"/>	
6. Religion: <input style="width: 150px;" type="text"/>		7. Marital status: Married <input type="checkbox"/> Single <input type="checkbox"/>	
8. Sex: Male <input type="checkbox"/> Female <input type="checkbox"/>		9. Citizenship: <input style="width: 150px;" type="text"/>	
10. Country of Residence: <input style="width: 150px;" type="text"/>			
11. Contact Address		Employers Name	
Physical Address: <input style="width: 150px;" type="text"/>		Contact Address <input style="width: 150px;" type="text"/>	
Email Address: <input style="width: 150px;" type="text"/>		Email Address: <input style="width: 150px;" type="text"/>	
Mobile No. <input style="width: 150px;" type="text"/>		Telephone No: <input style="width: 150px;" type="text"/>	
12. Name of next of kin Name: <input style="width: 500px;" type="text"/>			
Occupation: <input style="width: 500px;" type="text"/>			
Relationship: <input style="width: 500px;" type="text"/>			
Full address: <input style="width: 500px;" type="text"/>			
Mobile: <input style="width: 500px;" type="text"/>			
13. Name of Primary School		13.1.4 Subjects taken in 'O' level	13.1.5 Grades (i.e. A, B, C, D, E & F)
13.1'O' Level Yes <input type="checkbox"/> No <input type="checkbox"/>		<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
13.1.1 Secondary School(s) attended		<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
13.1.2 Index Number		<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
13.1.3 Year Completed:		<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>
Overall Grade (Class/Division) Points		<input style="width: 100%; height: 20px;" type="text"/>	<input style="width: 100%; height: 20px;" type="text"/>

13.2. 'A' Level Yes <input type="checkbox"/> No <input type="checkbox"/>	13.2.4 Subjects taken in 'A' Level	13.2.5 Grades (i.e. A, B, C, D, E, S & F)
13.2.1 Index Number:		
13.2.2 Year Completed:		
13.2.3 Examination Authority:		
Overall Grade (Class/Division) Points:		

14. Give details of further courses of study:	Institution	
1. Certificate training	Name of Award	(Grade attained: Dist. Credit, Pass):

PLEASE INDICATE THE COURSE FOR WHICH APPLICATION IS BEING MADE CERTIFICATE/DIPLOMA PROGRAMMES - Full Time	CERTIFICATE/ SHORT COURSE PROGRAMMES
15. Certificate in Information & Communication Technology (Level I-III) <input type="checkbox"/>	1. Basic Computer Application Course <input type="checkbox"/>
16. Certificate in Business Operations Assistant (Level I-III) <input type="checkbox"/>	2. Computer Maintenance & Repairing <input type="checkbox"/>
17. Three Years Diploma in Accountancy <input type="checkbox"/>	3. Networking <input type="checkbox"/>
18. Three Years Diploma in Business Administration <input type="checkbox"/>	4. Web Designing <input type="checkbox"/>
19. Three Years Diploma in Information and Communication Technology <input type="checkbox"/>	5. Graphics Designing <input type="checkbox"/>
20. Two Years Diploma in Education Management and Administration <input type="checkbox"/>	6. Hotel Management <input type="checkbox"/>
21. Financial Sponsor	7. Database Management <input type="checkbox"/>
	8. Entrepreneurship <input type="checkbox"/>
	9. English Course <input type="checkbox"/>

THIS FORM, FULLY COMPLETED, SHOULD BE RETURNED BEFORE COURSE COMMENCEMENT TO THE ADMISSIONS OFFICE.

This form is invalid if application fee is not paid for Tsh.10,000/=

All payments should be paid into Bank Account No. 0150355236200, CRDB, Account name: Landmark Institute.

I undertake that if at any stage, it is found to the satisfaction of the Institute authority that the information given by me is false the Institute may cancel my registration and the entire amount of fee which I will have paid will not be refunded.

Signature of Applicant:		Date:	
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FOR OFFICIAL USE ONLY				DEPARTMENT STAMP
Registration Number	Certified Copies	Computer Reg. No.	Examination fee Paid	<div style="border: 1px solid black; width: 100%; height: 100%;"></div> <p>This is to acknowledge receipt of your application.</p>
.....	Registration fee Paid	Commenced.....	End.	
Name (Registrar)		Signature	Date	
Name (Principal)		Signature	Date	
Name (Institute Director)		Signature	Date	

FEES STRUCTURE

CERTIFICATE/DIPLOMA -	FEES - PER ANNUM	1 ST INSTALMENT	2 ND INSTALMENT	3 RD INSTALMENT	DURATION
CERTIFICATE IN ACCOUNTANCY/ BUSINESS ADMINISTRATION/ ICT (NTA 4)	Tsh. 900,000.00	Tsh. 350,000.00	Tsh. 350,000.00	Tsh. 200,000.00	1 ST YEAR
TECHNICIAN CERTIFICATE IN ACCOUNTANCY / BUSINESS ADMINISTRATION/ ICT (NTA 5)	Tsh. 900,000.00	Tsh. 350,000.00	Tsh. 350,000.00	Tsh. 200,000.00	2 ND YEAR
ORDINARY DIPLOMA IN ACCOUNTANCY/ BUSINESS ADMINISTRATION/ ICT (NTA 6)	Tsh. 900,000.00	Tsh. 350,000.00	Tsh. 350,000.00	Tsh. 200,000.00	3 RD YEARS

CERTIFICATE OF INFORMATION AND COMMUNICATION TECHNOLOGY & CERTIFICATE OF BUSINESS OPERATION ASSISTANT LEVEL, I-III:

CERTIFICATE	FEES - PER ANNUM	1 ST INSTALMENT	2 ND INSTALMENT	3 RD INSTALMENT	DURATION
CERTIFICATE LEVEL I&II	Tsh. 600,000.00	Tsh. 300,000.00	Tsh. 200,000.00	Tsh. 100,000.00	1 ST YEARS
CERTIFICATE LEVEL III	Tsh. 600,000.00	Tsh. 300,000.00	Tsh. 200,000.00	Tsh. 100,000.00	2 ND YEAR

SHORT COURSE

CERTIFICATE	FEES PER PROGRAM	DURATION
BASIC COMPUTER APPLICATION COURSE (CERTIFICATE)	Tsh.250,000	3 MONTHS
ENGLISH COURSE FOR BEGINNERS, INTERMEDIATE AND ADVANCED	Tsh.250,000	3 MONTHS
COMPUTER MAINTENANCE & REPAIRING (CERTIFICATE)	Tsh.250,000	3 MONTHS
WEB DESIGNING (CERTIFICATE)	Tsh.250,000	3 MONTHS
GRAPHICS DESIGNING	Tsh.350,000	3 MONTHS
NETWORKING (CERTIFICATE)	Tsh.250,000	3 MONTHS
DATABASE MANAGEMENT (MS ACCESS, SQL SERVER, PHP)	Tsh.350,000	3 MONTHS
HOTEL MANAGEMENT	Tsh.350,000	3 MONTHS
ENTREPRENEURSHIP	Tsh.250,000	3 MONTHS
ENGLISH COURSE	Tsh.250,000	3 MONTHS

OTHER EXPENSES

CERTIFICATE	AMOUNT
APPLICATION FORM	Tsh. 10,000.00
NACTE QUALITY ASSURANCE FEES	Tsh. 20,000.00
COLLEGE T-SHIRT	Tsh. 20,000.00
GRADUATION CEREMONY	Tsh. 50,000.00
STUDENTS ORGANIZATION FEES	Tsh. 10,000.00
STUDY TOUR	Tsh. 80,000.00
A4 PAPER ONE REAM (DOUBLE A)	Tsh. 20,000.00
HOSTEL FEES - NOTE: THE HOSTEL FEE DOESN'T COVER THE MEALS EXPENSES.	Tsh. 350,000.00

